Rules and Regulations for Visitors
of trade fairs organised or co-organised by Targi Kielce S.A.

I. Preliminary provisions

1. These Rules and Regulations apply to Visitors to trade fairs organised or co-organised by Targi Kielce S.A., a joint-stock company, with its registered seat in Kielce at 1 Zakładowa Street, 25-672 Kielce, entered in the Register of Entrepreneurs of the National Court Register maintained by the District Court in Kielce, X Commercial Division of the National Court Register, under KRS (National Court Register): No. NIP Tax Identification Number: 6912501686, Regon National Business Registry: 290036480, BDO: 000215403, tel. +48 41 365 12 22, e-mail address: biuro@targikielce.pl.
2. Entering the fairgrounds constitutes the Visitor's acceptance of these Rules and Regulations and undertaking to comply with them.
3. Each Visitor is required to read and comply with:
   1) these Rules and Regulations;
   2) the Regulations governing entry to the TK premises;
   3) the safety, fire safety and order rules displayed at the fairgrounds;
   4) notices and guidelines issued by TK in connection with the trade fairs;
   5) instructions issued by TK or TK's security personnel in connection with the trade fairs.
4. Each Visitor is required to read the Privacy Policy.
5. Each Visitor is required to comply, while on the fairgrounds, with applicable Polish laws and regulations, in particular those concerning copyright and related rights, intellectual property rights, fire safety and sanitary requirements.

II. Definitions

1. Whenever the Rules and Regulations mention:
   1) "day" - this means one calendar day falling between Monday and Sunday, inclusive, including public holidays;
   2) "exhibits" - this means any items presented or sold by an Exhibitor at the trade fairs which the Exhibitor presents or sells to third parties in the course of its business, including, in particular, products or prototypes;
   3) "Privacy Policy" - this means the document describing the rules for processing personal data by TK, available at https://www.targikielce.pl/en/privacy-policy;
   4) "Visitor Portal" - this means the website service operated by TK at https://www.targikielce.pl/en/user-account;
   5) Rules and Regulations - defined as this document containing Rules and Regulations
   6) "TK Online Shop Regulations" - this means the regulations governing the TK online shop, available at https://www.targikielce.pl/regulamin-sklepu-internetowego-targi-kielce.pdf
   7) "TK Entry Regulations" - this means the regulations governing entry to the TK premises, available at https://www.targikielce.pl/regulamin-wjazdu-na-teren-tk.pdf
   8) "GDPR" - this means Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC;
   9) "TK Online Shop" - this means the ticket sales system operated by Targi Kielce S.A. at https://www.targikielce.pl/en/shop;
   10) "expo stand" - this means exhibition space developed by an Exhibitor by constructing an expo stand structure or covering the exhibition space with carpeting and equipping the exhibition space with other elements necessary for presenting the Exhibitor's exhibits, services or offer;
   11) "website relating to the relevant trade fair" - this means the TK website dedicated to the relevant trade fair (domain: https://www.targikielce.pl);
   12) "trade fairs" - this means trade fairs, expos, exhibitions, festivals and congresses organised or co-organised by Targi Kielce S.A.;
   13) "Targi Kielce S.A." or "TK" - this means Targi Kielce S.A, with its registered seat in Kielce at 1 Zakładowa Street, 25-672 Kielce, entered in the Register of Entrepreneurs of the National Court Register maintained by the District Court in Kielce, X Commercial Division of the National Court Register, under National Court Register of Business Entities No. 0000352242, NIP Tax Identification Number: 6570309803, REGON [National Business Registry]: 290036480, BDO: 000215403, tel. +48 41 365 12 22, e-mail address: biuro@targikielce.pl.

14) “contractor who renders the expo stands constructions / expo stand contractor” - this means a natural person, legal person or organisational unit without legal personality other than TK which designs or constructs an expo stand for an Exhibitor or Co-Exhibitor;
15) “Exhibitor” - this means a natural person, legal person or organisational unit without legal personality which presents its exhibits, services or offer at the trade fairs;
16) “Co-Exhibitor” - this means a natural person, legal person or organisational unit without legal personality which participates in the trade fairs together with another Exhibitor and presents its exhibits, services or offer in the same exhibition space as the Exhibitor;
17) “Visitor” - this means a natural person present on the fairgrounds, excluding an Exhibitor, Co-Exhibitor or expo stand contractor, as well as any other entities acting on behalf of an Exhibitor, Co-Exhibitor or expo stand contractor, in particular their employees, contractors, subcontractors or further subcontractors.

2. Whenever the term “Exhibitor” is used in these Regulations, it shall also include a Co-Exhibitor.
3. Whenever these Regulations require consent from TK, such consent must be given by TK in writing or by e-mail. TK may specify the conditions to be met to obtain such consent, or refuse consent without giving reasons.

III. Rules for Admission to the Trade Fairs

1. Detailed admission rules for a particular trade fair, including opening hours, are published by TK on the website relating to the relevant trade fair.
2. Admission to the trade fairs may be subject to rules and, in some cases, restrictions, depending on the nature of the trade fairs, recommendations of the competent authorities or applicable laws. In particular, TK may close part of the exhibition to Visitors, restrict admission to persons not connected with the relevant industry sector and the event's product and service range, or designate specific visiting days for persons not connected with the relevant industry sector or for school groups.
3. Only adults may enter the trade fairs, unless different information is published on the website relating to the relevant trade fair or TK gives its consent to the participation of minors.
4. Minors may remain on the fairgrounds only under the supervision of persons having full legal capacity (e.g. parents or guardians).

IV. Documents Entitling Visitors to Admission to the Trade Fairs

1. Persons holding a valid:
   1) ticket;
   2) invitation;
   3) ID badges – generated after an invitation has been registered;
   4) VIP card;
   5) press accreditation;
   6) or other admission entitlement granted by TK under special terms.
2. Obtaining a document entitling the holder to admission to the trade fairs requires the provision of data requested by TK. Visitors are required to provide truthful data. Visitors bear full responsibility for the truthfulness and accuracy of the data they provide, including any consequences resulting from providing false or inaccurate data.
3. A document entitling the holder to admission authorises entry to the fairgrounds during the trade fairs, provided that participation in certain accompanying events, in particular banquets, conferences or seminars, may require a separate admission ticket or invitation, or the consent of TK or the organiser of the relevant event.
4. A document entitling the holder to admission must be retained throughout the Visitor's stay on the fairgrounds and presented upon each request by TK or TK's security personnel.
5. If the document entitling the holder to admission bears the holder's first and last name, it is valid only together with an identity document. In such a case, the Visitor must present an identity document upon each request by TK or TK's security personnel.
6. A document entitling the holder to admission cannot be illegible, destroyed, damaged or copied. In any of the cases referred to in the preceding sentence, the document shall be deemed absolutely invalid and the person using it shall not be permitted to use it or remain on the fairgrounds.
7. A document entitling the holder to admission bearing the holder's first and last name may not be sold or given to a third party. A third party who has purchased or received such a document which does not bear that person's first and last name shall not be permitted to use it or remain on the fairgrounds.

8. The loss of a document entitling the holder to admission bearing the holder's first and last name must be reported immediately to the Exhibitor Service Office or the TK Administration Team. A duplicate may be generated and printed by the TK Administration Team.
9. If a document entitling the holder to admission is not used for reasons attributable to the Visitor, the Visitor shall not be entitled to a refund of the amounts paid to TK.
10. TK reserves the right to refuse admission to the fairgrounds to persons holding a valid document entitling them to admission for organisational, technical, safety or other reasons beyond TK's control, in particular where the Visitor has provided false data, behaved aggressively or breached these Rules and Regulations.

V. Tickets

1. Visitors may purchase tickets:
   1) online via the TK Online Shop;
   2) online via an online shop operated by an entity commissioned by TK to sell tickets for the trade fairs;
   3) at ticket offices on the fairgrounds.
2. The ticket price stated in the TK Online Shop may differ from the ticket price offered by the entity commissioned by TK to sell tickets for the trade fairs and from the ticket price at ticket offices on the fairgrounds. TK reserves the right to change ticket prices.
3. The rules for purchasing tickets, payment methods, and the rules for refunds of tickets purchased online via the TK Online Shop are set out in the TK Online Shop Regulations.
4. The rules for purchasing tickets, payment methods, and the rules for refunds of tickets purchased online via an online shop operated by an entity commissioned by TK to sell tickets for the trade fairs are determined by that entity.
5. Tickets may be purchased at ticket offices at the fairgrounds only during the opening hours of the trade fairs. Tickets purchased at ticket offices on the fairgrounds are non-refundable, subject to the provisions of Chapter XI of these Rules and Regulations and other mandatory provisions of Polish law.
6. TK may decide that tickets will be sold exclusively online or exclusively at ticket offices at the fairgrounds.
7. TK reserves the right to close ticket sales or refuse to sell tickets to a particular Visitor for organisational, technical, safety or other reasons beyond TK's control, in particular where the ticket allocation has sold out, the Visitor has behaved aggressively or the Visitor has breached these Rules and Regulations.

VI. Invitations, ID badges and VIP Cards

1. Admission to the trade fairs may be based on invitations issued by TK in paper or online form.
2. An invitation entitles its holder or the person named in the invitation to admission to the trade fairs in accordance with the information stated on the invitation.
3. An invitation may entitle the holder to participate in the trade fairs on each day of the trade fairs or on a specified day or days.
4. If the invitation states that participation in the trade fairs requires registration of the invitation, the invitation holder or the person named in the invitation is required to register the invitation in accordance with the information provided on the invitation.
5. After registering the invitation, the generated ID badge must be printed.
6. VIP cards are granted at TK's discretion. A VIP card entitles the holder to enter the trade fairs for one calendar year. VIP cards are sent by post or handed directly to the person to whom the VIP card has been granted.
7. The ID badge or VIP card must be worn in a visible place throughout the Visitor's stay on the fairgrounds.

VII. Press Accreditation

1. Press accreditations are granted to journalists and other media representatives interested in providing information about the trade fairs and from the trade fairs.
2. Press accreditations are granted only to professionally active journalists and other media representatives who operate in accordance with the laws applicable to them.
3. An application for accreditation may be submitted:
   1) electronically via the registration form available at https://www.targikielce.pl/en/user-account;

2) in person at the Press Office on any day of the trade fairs, during the Press Office's opening hours. A valid press card must be presented when submitting the application.

4. Press accreditations are granted after TK verifies the data provided in the application. During the verification process, TK may request additional information or documents confirming the accuracy of the data provided in the application. TK reserves the right to refuse to grant press accreditation without giving reasons.
5. A press accreditation granted:
   1) on the basis of an application submitted electronically – shall be sent to the e-mail address provided in the application. The press accreditation must be printed by the applicant;
   2) on the basis of an application submitted in person at the Press Office – shall be issued by the Press Office.
6. Every person who has been granted press accreditation must wear it in a visible place throughout their stay on the fairgrounds.
7. Press accreditation entitles the holder to:
   1) use the Press Office on each day of the trade fairs, during the Press Office's opening hours;
   2) receive materials relating to the trade fairs from TK, unless TK decides otherwise;
   3) enter by passenger car a car park designated for persons holding press accreditation, unless TK decides otherwise.
8. TK employees present at the Press Office provide assistance with information about the trade fairs, exhibition displays and other events taking place on the fairgrounds.
9. Every person who has been granted press accreditation is treated as a Visitor and is required to read and comply with these Rules and Regulations.

VIII. Access to the trade fair under special conditions

1. TK may sell discounted tickets and may also decide that admission to certain trade fairs is free for all Visitors or for Visitors practicing a particular profession, studying a particular field or attending a school of a particular profile.
2. When using a discounted ticket or other special admission entitlement, the Visitor must, upon each request by TK or TK's security personnel, present a document confirming the entitlement to use the discounted ticket or the special admission entitlement.

IX. Organised School Groups

1. Organised school groups may participate in the trade fairs subject to TK's consent.
2. Organised school groups may participate in the trade fairs if the educational purpose and nature of the visit correspond to the industry scope of the trade fairs.
3. An organised school group may not include pupils under 14 years of age.
4. In the case of school groups, there must be at least one adult supervisor with full legal capacity for every 15 pupils.
5. The ticket price for a supervisor shall be the same as the ticket price for a pupil, unless TK decides otherwise.
6. If TK gives its consent for an organised school group to participate in the trade fairs, the school must send TK, at least 5 days before the start of the trade fairs, a list containing the first and last names of each pupil and supervisor.
7. Pupils and supervisors are treated as Visitors and are required to read and comply with these Rules and Regulations.
8. Supervisors are required to ensure that pupils comply with these Rules and Regulations.
9. If supervisors or pupils fail to comply with these Regulations, TK may discontinue the group's visit to the trade fairs and remove all group participants from the fairgrounds.

X. Additional Services

1. Visitors may use catering outlets available on the fairgrounds, which provide catering services for a fee.
2. At selected trade fairs, Visitors may use lockers made available by TK. Use of lockers is subject to a fee unless TK decides otherwise. TK does not accept valuables (e.g. jewellery, laptops or cameras) for storage in lockers. Property left in lockers without TK's prior consent may, after 14 days from the end of the trade fairs, be deemed by TK to have been abandoned with the intention of relinquishing ownership, and TK may deal with it at its own discretion.
3. Use of car parks made available by TK is subject to the payment of the applicable fee, unless TK decides otherwise.

4. TK does not guarantee the availability of parking spaces for all Visitors.
5. Car parks made available to Visitors are unattended car parks.
6. Customers may create an account in the Visitor Portal and use the functionalities offered by the Visitor Portal.
7. If a Visitor does not use additional services purchased by the Visitor for reasons attributable to the Visitor, the Visitor shall not be entitled to a refund of the amounts paid to TK.

XI. Changes to the Programme, Partial Closure, Shortening, Postponement or Cancellation of the Trade Fairs

1. TK reserves the right to change the programme of the trade fairs and to partially close, shorten, postpone or cancel the trade fairs for organisational, technical, safety or other reasons beyond TK's control.
2. In the event of a change to the programme of the trade fairs or partial closure of the trade fairs:
   1) payments made by the Visitor for documents entitling the Visitor to admission to the trade fairs shall not be refundable;
   2) payments made by the Visitor for additional services shall be refundable if such services have not already been provided by TK.
3. In the event of postponement of the trade fairs, the document entitling the holder to admission and purchased additional services shall remain valid for the new date of the trade fairs. If the Visitor does not agree to participate in the trade fairs on the new date, the Visitor shall be entitled to a refund for the purchased document entitling the holder to admission and for additional services not provided by TK.
4. In the event of the trade fairs being shortened or canceled, Visitors who have not used the purchased documents entitling them to participate in the trade fairs and have not used the purchased additional services shall be entitled to a refund for the purchased documents entitling them to admission and for additional services not provided by TK.

XII. Refunds

If, under these Rules and Regulations or mandatory provisions of law, Visitors are entitled to a refund from TK for documents entitling them to admission to the trade fairs or for additional services not provided by TK, refunds shall be made as follows:

1) for documents entitling the holder to admission to the trade fairs or additional services purchased online via the TK Online Shop, the refund rules are set out in the TK Online Shop's Rules and Regulations;
2) for documents entitling the holder to admission to the trade fairs or additional services purchased online via an online shop operated by an entity commissioned by TK to sell admission documents or additional services, the refund rules are determined by that entity;
3) for documents entitling the holder to admission to the trade fairs or additional services purchased at ticket offices on the fairgrounds, the refund shall be made at the ticket office or to the bank account indicated by the Visitor upon presentation of the receipt or other data necessary to make the refund. The refund shall be made within 14 days of TK receiving the documents and data necessary to make the refund.

XIII. Recordings and Image Rights

1. During the trade fairs, TK and Exhibitors take photographs and make audio or video recordings for documentation, information and advertising purposes of TK and the Exhibitors.
2. The Visitor acknowledges that, by participating in the trade fairs, the Visitor's voice and image may be recorded in photographs or audio or video recordings made by TK or Exhibitors.
3. TK declares that photographs and audio or video recordings containing the image of Visitors are disseminated in accordance with the principles set out in the Act of 4 February 1994 on Copyright and Related Rights.
4. Visitors may take photographs and make audio or video recordings on the fairgrounds and disseminate them in accordance with the Act of 4 February 1994 on Copyright and Related Rights, provided that photographing, filming, scanning or drawing Exhibitors' stands or exhibits requires the Exhibitor's consent.

XIV. Scanning of Passes

1. During the trade fairs, TK enables Visitors to voluntarily share with Exhibitors the personal data provided during registration, including first name, last name, telephone number, e-mail address, NIP

and company name. The data is shared by scanning the Visitor's pass using an application as part of the Scan2Lead service.

2. Allowing an Exhibitor to scan the Visitor's ID badge is voluntary and constitutes the Visitor's declaration of intent to transfer the personal data referred to in paragraph 1 directly to that entity (the scanning entity).
3. Upon scanning the ID badge:
   1) the Exhibitor performing the scan becomes a separate controller of the Visitor's personal data within the meaning of Article 4(7) of the GDPR;
   2) TK does not process personal data on behalf of the Exhibitor and has no influence over how such data is subsequently processed.
4. The Customer acknowledges that personal data provided through Scan2Lead may be used by the Exhibitor, among other things, for:
   1) contacting the Visitor after the trade fairs;
   2) sending commercial information, including direct marketing;
   3) other purposes determined independently by the relevant Exhibitor in accordance with applicable laws.
5. The Exhibitor is responsible for obtaining all consents from the Visitor required by law where the Visitor has allowed their pass to be scanned.
6. It is prohibited to use personal data provided through Scan2Lead in breach of the GDPR or other applicable laws. In particular, it is prohibited to send commercial information to Visitors who have allowed their passes to be scanned, including direct marketing, unless the Visitor has consented and such consent is required by applicable law.
7. TK shall not be liable for the manner in which Exhibitors process personal data, including their compliance with obligations under the GDPR and other applicable laws.
8. Visitors shall exercise all rights relating to the processing of personal data provided through Scan2Lead, in particular the rights of access, rectification, erasure, restriction of processing, data portability, objection and withdrawal of consent, directly against the Exhibitor that scanned the pass.

XV. Provisions regarding safety and order

1. The Visitor acknowledges that while on the fairgrounds, they may be exposed to factors that may cause discomfort or pose a health risk, in particular:
   1) high noise levels;
   2) intense light and visual effects;
   3) laser radiation;
   4) smoke and stage fog;
   5) odours and irritant substances.
2. Visitors are prohibited from:
   1) committing crimes and offences, including theft, robbery or disturbing public order;
   2) destroying or damaging property belonging to TK, an Exhibitor or a third party;
   3) making any alterations to TK infrastructure, including TK technical infrastructure;
   4) leaning against stands, advertising structures or other elements forming part of the spatial arrangement;
   5) bringing in or using items whose use may endanger the safety of persons or property, in particular knives, sharp tools, weapons, ammunition, explosives, irritant or toxic substances;
   6) bringing in or using flammable substances, chemicals or technical gases;
   7) using open flames in the expo halls or congress centre;
   8) organising pyrotechnic or laser shows or using spotlights;
   9) using devices that may interfere with the operation of the fire protection system;
   10) leaving electrical appliances connected to the mains unattended (e.g. telephones, laptops or cameras);
   11) leaving materials contaminated with flammable substances in the expo halls or congress centre;
   12) entering or remaining in an area where work at height is being carried out;
   13) obstructing or covering emergency exits and passageways;
   14) leaving luggage or other property unattended;
   15) parking cars in prohibited places (e.g. gates, access roads or evacuation routes);
   16) bringing in or using electric scooters, scooters, bicycles, mopeds, Segway devices, skateboards, roller skates or other similar equipment;
   17) pointing mobile phones, cameras or video cameras at laser beams, spotlights or other sources of intense light emitting radiation;

18) smoking tobacco and tobacco products, including electronic cigarettes, except in areas where ash bins are located;
19) bringing in liquids;
20) bringing in or consuming alcohol, except for alcohol purchased at the trade fairs and consumed in an area designated by TK;
21) bringing in, using or distributing drugs or other substances having effects similar to drugs;
22) bringing in (fetching) animals onto the fairgrounds. This does not apply to assistance dogs or animals participating in an exhibition within the thematic scope of the trade fairs. An assistance dog must be fitted with a harness, and a person with a disability must present a certificate confirming the assistance-dog status and certificates confirming the required veterinary vaccinations. Animals participating in an exhibition within the thematic scope of the trade fairs must be appropriately secured and must have the certificates, attestations and vaccinations required by law.

3. The following activities carried out by a Visitor on the fairgrounds require TK's consent in particular:
   1) using drones or other remotely controlled flying objects. To obtain consent, the relevant application must be completed and the pilot number and operator number must be provided;
   2) switching on wireless communication devices, transceiver devices, radar devices and high-frequency devices;
   3) carrying out commercial, acquisition, advertising or promotional activities;
   4) carrying out canvassing activities, auctions or collections.
4. Touching Exhibitors' exhibits requires the Exhibitor's consent.
5. Visitors are required to wear clothing and footwear appropriate to the nature and standing of the trade fairs. TK reserves the right to refuse admission to persons who do not meet this requirement.
6. Expo halls, expo hall entrance doors, passageways between halls, stands or other exhibitions may be closed by TK for organisational, technical, safety or other reasons beyond TK's control.
7. Visitors are required to comply with the designated passageway markings and should familiarise themselves with the location of fire-fighting equipment and hydrants on the fairgrounds.
8. When moving on foot or by vehicle on the fairgrounds, particular caution must be exercised due to increased traffic; in particular, attention should be paid to the audible and visual signals of vehicles, including forklifts.
9. CCTV monitoring is operated on the fairgrounds. CCTV monitoring may not cover the entire fairgrounds.
10. Property left on the fairgrounds without TK's prior consent after the stand dismantling deadline may be deemed by TK to have been abandoned with the intention of relinquishing ownership, and TK may deal with it at its own discretion. The preceding sentence does not apply to property left in TK lockers, to which the provisions of Chapter X, section 2 of these Regulations apply.
11. If damage to property belonging to TK, an Exhibitor or a third party is noticed, including any malfunction of TK's technical infrastructure, the damaged property must not be used and the Exhibitor Service Office or TK technical services must be notified immediately.
12. If an accident is noticed on the fairgrounds, the Exhibitor Service Office, a member of the Security Team or the Emergency Medical Service, available on 999 or 112, must be notified immediately.
13. In the event of a fire or other safety hazard on the fairgrounds, the Exhibitor Service Office, a member of the Security Team or the State Fire Service, available on 998 or 112, must be notified immediately.
14. In the event of a safety hazard on the fairgrounds, in particular if an evacuation is ordered, Visitors must remain calm and strictly follow the instructions issued by TK security personnel or the relevant emergency services.

XVI. Waste Segregation Rules at TK premises

1. Waste must be segregated and placed in appropriately marked bins or containers located on the fairgrounds.
2. Each Visitor is required to transport their waste to the appropriate bins or containers located on the fairgrounds.
3. Leaving waste in the expo halls, congress centre, outdoor areas or next to bins or containers is prohibited.

XVII. Damage and Injury

1. TK shall not be liable for damage or injury caused by third parties or caused solely by the fault of the injured party.

2. TK shall not be liable for damage or injury resulting from force majeure, including in particular earthquakes, lightning strikes, gales, rain, flooding, fire, explosions or interruptions, beyond TK's control, in the supply of water, electricity, compressed air or telecommunications services.
3. TK shall not be liable for damage or injury resulting from a Visitor's failure to comply with these Rules and Regulations or applicable Polish laws.
4. TK shall not be liable for theft, loss or abandonment of a document entitling the holder to admission to the trade fairs or for leaving it in a publicly accessible or unsecured place.
5. Visitors are required to secure, at their own cost and risk, property brought onto the fairgrounds against potential damage, including theft, destruction or damage. Visitors are required to insure valuable property brought onto the fairgrounds against potential damage, including theft, destruction or damage, at their own cost and risk.
6. Visitors shall be liable for damage or injury caused to TK or third parties by their acts or omissions. If a third party brings a claim against TK for damage or injury caused by a Visitor, the Visitor undertakes to take steps to clarify the matter and reimburse TK for reasonable and documented costs incurred by TK in connection with the claim.
7. If damage or injury is caused by a person without full legal capacity, liability for the damage or injury shall rest with the persons responsible for supervising that person on the fairgrounds.
8. If damage or injury is caused by an animal, liability for the damage or injury shall rest with the persons responsible for supervising that animal on the fairgrounds.

XVIII. Breach of the Rules and Regulations

1. If a Visitor breaches these Rules and Regulations, the Visitor is required, at their own cost and risk, to restore the situation to one compliant with these Regulations.
2. Irrespective of section 1, if a Visitor breaches these Rules and Regulations, TK shall be entitled to restore the situation to one compliant with these Rules and Regulations at the Visitor's cost and risk; in particular, TK shall be entitled to:
   1) carry out work not performed by the Visitor;
   2) refuse admission to the Visitor to the fairgrounds;
   3) prohibit the Visitor from using property located on the fairgrounds;
   4) remove the Visitor or the Visitor's property from the fairgrounds;
   5) secure property located on the fairgrounds, including placing it in storage;
   6) destroy or dispose of property left by the Visitor on the fairgrounds, in particular luggage or other property left unattended by the Visitor;
   7) restore TK property or the TK premises to their original condition.
3. If TK exercises any of the rights referred to in section 2, the Visitor shall not be entitled to a refund of fees paid in connection with participation in the trade fairs.
4. Irrespective of sections 1–2, in the event of a breach of these Regulations, TK shall be entitled to charge the Visitor an administrative penalty of PLN 200.00 for each established breach.
5. If the damage suffered by TK exceeds the amount of the administrative penalty stipulated in these Rules and Regulations, TK shall be entitled to claim damages exceeding the amount of the stipulated penalty under the general rules.
6. If these Rules and Regulations are breached by a person without full legal capacity, liability for the breach shall rest with the persons responsible for supervising that person on the fairgrounds.

XIX. Complaints Procedure

1. A Visitor may lodge a complaint.
2. A complaint may be filed:
   1) in writing during the trade fairs at the Exhibitor Service Office; or
   2) in writing to: Targi Kielce S.A., 1 Zakładowa Street, 25-672 Kielce; or
   3) by e-mail to the following address: biuro@targikielce.pl.
3. A complaint submitted in writing or by email should include:
   1) name and surname of the person submitting the complaint / company name ;
   2) address or e-mail address of the person submitting the complaint;
   3) a detailed description of the complaint, including information on what the complainant requests from TK.
4. A written complaint must additionally bear the signature of the person submitting it.
5. A complaint shall be considered within 14 days of its receipt by TK. TK reserves the right to extend the deadline referred to in the previous sentence if consideration of the complaint requires TK to

obtain additional information or documents. In such a case, TK will make every effort to consider the complaint as soon as possible.

6. The response to a complaint shall be sent in writing or by e-mail to the address or e-mail address provided by the complainant.
7. Lodging a complaint does not entitle the Visitor to withhold any amounts due to TK beyond the applicable payment deadline.

XX. Processing of Personal Data

1. Personal data shall be processed and protected in accordance with the GDPR and the Act of 10 May 2018 on the Protection of Personal Data.
2. Targi Kielce S.A. is the controller of Visitors' personal data. Information on the processing of personal data by TK is available in the Privacy Policy.

XXI. Final Provisions

1. These Regulations shall apply from 24 August 2026.
2. These Rules and Regulations are available on the TK website and at TK's registered office.
3. TK reserves the right to amend these Rules and Regulations for organisational, technical, safety or other reasons beyond TK's control. If these Rules and Regulations are amended, TK shall inform Visitors via the TK website and shall publish the consolidated text of the Regulations on the TK website and at TK's registered office. Amendments to the Rules and Regulations shall enter into force on the date specified by TK.
4. TK declares that it has the status of a large undertaking within the meaning of Article 4(6) of the Act of 8 March 2013 on Counteracting Excessive Delays in Commercial Transactions.
5. The provisions of these Rules and Regulations do not exclude or limit the rights of Visitors arising under mandatory provisions of Polish law. In the event of any conflict between these Rules and Regulations and the mandatory provisions of Polish law, the mandatory provisions of Polish law shall prevail.
6. Matters not regulated by these Rules and Regulations shall be governed by applicable Polish law.
7. Any disputes that cannot be resolved amicably shall be subject to the exclusive jurisdiction of the competent Polish courts having jurisdiction over the subject matter.
8. These Rules and Regulations have been drawn up in two language versions, Polish and English. In the event of any discrepancy between the Polish and English language versions, the Polish-language version shall prevail.