



Safety rules and regulations for Expo Organizers - mandatory for the COVID-19 pandemic period

The following rules and regulations may be the subject to change as the result of ongoing work at the Ministry of Health, the Ministry of Development and the Polish Chamber of Exhibition Industry. The joint scheme's objective is to produce the final rulebook on safety procedures for expo organizers in Poland operating during the COVID-19 pandemic. The procedures will be made available as soon as they are approved.

During the expo:

1. A separate entrance and exit to and from the expo grounds is arranged - this is required in order to minimize close contact between the event visitors.
2. Non-contact body temperature measurement is carried out in the expo facility entry-zones.
3. Mouth and nose covering (a face mask, a shield or other appropriate material) as well as gloves obligatory for every person while at the expo grounds.
4. Visitors are required to disinfect their hands upon entering Targi Kielce expo facilities.
5. Trade expo centre staff undergo daily body temperature screening before they start work. The staff is equipped with a face mask or a shield and gloves.
6. At the customer service points, the safe queue areas are arranged so that people waiting in line keep the distance of at least 2 metres from each other. While waiting, people use designated places (marked with tapes, posts or stickers on the floor) in order to maintain the 2 meters social distance from the service point staff.
7. The Customer Service Points are equipped with Plexiglas dividers.
8. The number of people who use the expo grounds at the same time is limited. The limits apply to the expo halls in particular, i.e. 1 person per 4 m².
9. The people counting system is used in order to verify the actual number of people at the expo grounds; this makes it possible to prevent other people from entering the expo facility once the permitted number of participants is reached, subject to the regulations which indicate the limits.

10. The exhibition spaces arrangement includes extended traffic routes - the width of aisles between expo stands is at least 3 metres.
11. Containers with hand disinfection liquid along with instructions on proper hands disinfection are placed throughout the whole expo facility (entrances to the facility, expo premises, toilets included).
12. Regular cleaning and disinfection of the infrastructure elements which are frequently touched, such as door handles, handrails, railings, counter-tops, tables, mirrors is carried out on ongoing basis.
13. Leaflets distribution in the exhibition grounds as well as all other activities which may result in clusters of people formation is not allowed.
14. The preferred form of payment – cashless, contactless.
15. Medical facilities operate for the whole expo duration. Ambulances also available at the expo grounds.
16. Exhibitors are required to provide appropriate personal protection equipment for their staff and disinfectants for expo stands visitors.
17. Exhibitors are advised to provide, wherever possible materials for expo visitors in an online version only (e.g. displayed on screens, files made available on-line).
18. Exhibitors and construction companies are recommended to set up a safe discussion place at their expo stands, these should be equipped with e.g. plexiglass or glass divides which separate the expo stand staff and a visitor / contractor. The Targi Kielce Expo Stand Design Section has prepared design templates - these are made available by e-mail and sent to Exhibitors who are interested developing this kind of scheme.
19. Food courts arrangement in accordance with the most up-to-date safety rules applicable for this type of facilities.
20. The opening, awarding ceremonies and other similar events held in accordance with applicable regulations regarding the number of people and safe social distances. If the number of people participating in the event may exceed the above-mentioned limits, additional rooms and live event streaming of the event made available.
21. If a person suspected to have COVID-19 infection has stayed at the expo premises, the procedures indicated by the Chief Sanitary Inspectorate are implemented.
22. The European Union citizens are advised to have a valid European Health Insurance Card (EHIC). Non-European Union citizens are advised to have additional insurance policy which covers medical treatment.
23. Events participants are obliged to comply with the safety rules and regulations applicable for the COVID-19 pandemic period.